



Round Hill Bath and Tennis Club Facilities Rental Agreement 2019

Renter Name(s) (First and Last): _____

Email Address: _____

Phone Number: _____

Round Hill Member Name (Sponsor, if applicable): _____

Date and Time of Event: _____

Type of Event: _____

Facility (Check all that apply)

Barn

Patio (Half)

Patio (Full)

Snack Shack

Approximate Number of Guests: _____

Approximate Number of Swimmers (Total): _____

RESTRICTIONS FOR ALL FACILITY RENTALS

1. Round Hill member (above) will be the responsible party for this event; therefore, it is strongly recommended that the Round Hill member be present at the event.
2. Any rental request is subject to the availability of lifeguards and approval of the Rental Coordinator.
3. **Deposit must be paid by check at the time of reservation. Rental fee (and additional fees, if applicable) must be paid by another check, due by/on the date of the event.**
4. The facility must be cleaned immediately after the event, on the same day. The key must also be returned to the Rental Coordinator on the same day.
5. Overland Park noise ordinance requires music to be turned off (or lower than 55 decibels) by 10:00pm every evening, including weekends.
6. Premises must be cleaned and vacated by 11:00pm. Failure to do so will result in forfeiture of the deposit.
7. Use of the upstairs loft is prohibited.
8. Other than the charcoal grills, no fire of any type is permitted on the premises. Use of the fireplace is strictly prohibited. **No candles or votives on mantle or tables.**
9. No smoking is allowed on premises.
10. **No glass is allowed on the premises, including votive candles, wine bottles, and beer bottles.**

CLUBHOUSE RENTAL

1. Base rental fee is \$250. Deposit is \$200. See #3 above regarding deposit and payment for the facility.

PATIO RENTAL

1. Half Patio rental fee is \$25 for the first three hours (3 tables); additional time is charged at \$25 per hour.
2. Full Patio rental fee is \$50 for the first three hours (5-6 tables); additional time is charged at \$25 per hour.
 - General members and tennis players are allowed on the patio during private rentals. There are six tables on the patio for rental use. When you rent half the patio, you have the center three tables (tennis players have one table reserved at the far NE corner; members have two tables reserved at far NW corner). When you rent the full patio, you have 5-6 tables. If your group requires more seating and/or tables for a full patio rental, please inform the lifeguards, as we have nice folding tables and chairs that we are happy to bring out for your use.
 - **A deposit is not required for patio rental.**

SNACK SHACK RENTAL (OFF SEASON ONLY)

1. The Snack Shack may only be reserved in conjunction with a full patio rental.
2. Base rental fee is \$50 and is in addition to patio (and/or barn) fees. (\$100 minimum rental fee)
3. All rules and restrictions (stated above) apply to the Snack Shack.
4. The Snack Shack is only available for rental during the off season.

LIFEGUARD FEES FOR PRIVATE OR LARGE EVENTS (BOTH BARN AND PATIO/SNACK SHACK)

1. Private event lifeguard fees (off-hours): During swim season it is mandatory that there be a minimum of two lifeguards at the club at all times, whether your guests swim or not. If the event is held during off-pool hours, there will be a guard fee of \$20 per hour per guard (a minimum of 2 guards required). There will also be an additional fee of \$20 per hour per guard for an event that has 20 or more swimmers.
2. Large events with swimmers (during club hours): If your event has 20 or more swimming guests, you must pay for additional lifeguard(s). The lifeguard fee is \$20 per hour per lifeguard. This fee will be charged during open club hours to assist with extra swimmers.

SWIMMING GUEST FEES

In addition to the base rental fee and additional lifeguard fees outlined above, there is a \$5 guest fee for each swimmer who is not a Round Hill member. You may pay for all your guests in advance with your rental fee or at the front desk the day of the event. Your guests may also pay for themselves at the front desk the day of the event.

DEPOSIT WILL BE REFUNDED IF:

1. Tables and chairs are wiped down and returned to the storage room.
2. Floors have to be swept and spills mopped. There should be no evidence of food or beverage spills. There should be no cigarette butts, glass, or candle wax.
3. Garbage is collected from main clubhouse, bathroom, snack shack, patio and kitchen (if used) and placed in dumpster outside. Recycling bins in the clubhouse are also to be emptied into recycling receptacle outside. Trash cans must have new liners before leaving.
4. If used, kitchen is cleaned and straightened. Garbage disposal should be run, oven turned off, and all party food removed from refrigerators. Refrigerator spills should be wiped clean.
5. Bathrooms should be left in clean condition with trash emptied outside.
6. Windows and doors are securely locked.
7. Clubhouse and/or clubhouse property is not damaged.
8. Furnace is adjusted to proper temperature of 55 degrees.
9. Premises are cleaned and vacated by 11:00pm.
10. All of the restrictions in the prior sections are followed.

Please note that rental of the facilities are a privilege to members of Round Hill and lifeguards are NOT responsible for cleanup of your event.

WAIVER/AUTHORIZATION

I fully accept the risk of personal injury to me and/or my guests associated with the rental of facilities at the Round Hill Bath and Tennis Club. I waive any and all claims for personal injury and property damage of any kind whatsoever against Round Hill Bath and Tennis Club, as well as its Board Members. I hereby release the foregoing from liability from any claims, which may arise from, or occur as a result of, the use of the Round Hill Bath and Tennis Club facilities. By signing this form, I acknowledge that I have read, understood, and accept this waiver.

Printed Name of Renter (member)

Renter Signature

Date

Prior to submitting this form please review <http://roundhillclub.org/calendar> to ensure availability for your event.

In order to secure the date, please return completed Facilities Rental Agreement (all pages) with deposit check to the Rental Coordinator(s).

Rental Coordinator(s): Peter McKee at 913-530-4474, or email at pcfmckee@gmail.com.

Round Hill Bath and Tennis Club Rental Fee Worksheet – 2019

Renter Name / Date / Event: _____

FACILITIES RENTAL			
	DEPOSIT	RENTAL FEE	SUBTOTAL
Clubhouse/Barn	\$200	\$250	
½ Patio (3 tables)		\$25	
Full Patio (5-6 tables)		\$50	
Snack Shack		\$50	
TOTAL			

LIFEGUARD FEES (if applicable) - (See LIFEGUARD FEES FOR PRIVATE OR LARGE EVENTS)					
NUMBER OF LIFEGUARDS	X	NUMBER OF HOURS	X	COST PER LIFEGUARD	SUBTOTAL
				x \$20	
TOTAL					

PREPAID GUEST FEES (optional)			
NUMBER OF NON-MEMBER GUESTS	X	COST PER NON-MEMBER GUEST	SUBTOTAL
		x \$5	
TOTAL			

TOTAL OF ALL CHARGES FROM ABOVE: _____

Example 1: Barn (\$250) + Full Patio (\$50) + Snack Shack (\$50) = \$350

Example 2: Half Patio (\$25) (for three hours) +
 Lifeguard Fee (\$120) – e.g. 40 swimmers (2 guards x 3 hours x \$20) +
 Guest Fees (\$100) – e.g. of the 40 swimmers 20 were non-members (20 x \$5)
 Total = \$245